



Rizzetta & Company

Greyhawk Landing Community Development District

Board of Supervisors' Meeting February 25, 2021

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.greyhawkcdd.org

**GREYHAWK LANDING
COMMUNITY DEVELOPMENT DISTRICT**

GreyHawk Landing Clubhouse, 12350 Mulberry Ave., Bradenton, FL 34212

Board of Supervisors	Jim Hengel	Chair
	Mark Bush	Vice Chair
	Gregory Perra	Assistant Secretary
	Scott Jacuk	Assistant Secretary
	Cheri Ady	Assistant Secretary
Interim District Manager	Scott Brizendine	Rizzetta & Company, Inc.
District Attorney	Andrew Cohen	Persson Cohen & Mooney, P.A.
District Engineer	Rick Schappacher	Schappacher Engineering, LLC

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 9428 CAMDEN FIELD PARKWAY • RIVERVIEW, FL 33578
www.greyhawkcdd.org

February 23, 2021

**Board of Supervisors
Greyhawk Landing Community
Development District**

AGENDA (REVISED)

Dear Board Members:

The regular meeting of the Board of Supervisors of the Greyhawk Landing Community Development District will be held on **Thursday, February 25, 2021 at 6:00 p.m.**, at the Greyhawk Landing Clubhouse, located at 12350 Mulberry Avenue, Bradenton, FL 34212. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**
- 2. AUDIENCE COMMENTS**
- 3. CONTINUED BUSINESS ITEM**
 - A. Consideration of Aquatic Services Package Tab 1
 - B. Consideration of Utilizing Volunteers for Removal of Invasive Vegetation in Wetlands
 - C. Continued Discussion/Update on Bar Code Style System for Entrances
- 4. STAFF REPORTS & UPDATES**
 - A. Aquatics Report – Solitude Lake Management Tab 2
 - B. Field Manager
 1. Presentation of Field Manager Report Tab 3
 - C. Landscape Maintenance Update
 - D. District Engineer
 - E. District Counsel
 1. Discussion of E-Verify Requirement
 - F. District Manager
 1. Presentation of Action Item List..... Tab 4
 2. Review of Monthly Financial Statements Tab 5
- 5. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on January 28, 2021 Tab 6
 - B. Consideration of Operations & Maintenance Expenditures for January 2021 Tab 7
- 6. BUSINESS ITEMS**
 - A. Consideration of Pressure Washing Proposals
 1. Gorilla Kleen..... Tab 8
 2. Pristine Protection Services Tab 9
 - B. Review of MCSO Off-Duty Patrol Reports Tab 10
 - C. Review of Pricing and Locations for Bollards to Prohibit Golf Cart Traffic
 - D. Update on Bridge and Nature Trail Progress by Volunteers

- 7. **SUPERVISOR REQUESTS**
- 8. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 533-2950.

Respectfully,

Scott Brizendine

Scott Brizendine
Interim District Manager

GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 Camden Field Parkway, Riverview, FLORIDA 33578

February 16, 2021

Aquatic Services Proposer:

On behalf of the Board of Supervisors of Greyhawk Landing Community Development District (“District”), we are issuing this clarification notice regarding the request for proposals for aquatic services. Specifically, we issue a clarification for the preserve/wetland maintenance scope of services and pricing. Please find the clarifying scope of services below:

Section 3.a. and 3.b. are specific to a “one-time” manual or herbicide removal of exotic vegetation based on your inspection and review of the current conditions of the preserve/wetland areas. This cost shall be separate from standard quarterly inspections.

Section 3.c. shall be expanded to include “During the four quarterly site visits, a visual inspection and report of the following shall be performed to include:

- **Water levels**
- **Beneficial aquatic vegetation**
- **Nuisance, invasive, or exotic aquatic vegetation**
- **Algae**
- **Issues with shoreline and bank stabilization measures**
- **Trash and debris**

Any issues or deficiencies that are observed during the site visit will be documented by your staff and reported to District staff in writing as part of that month’s service report. District staff will be notified promptly if there are any deficiencies that pose an immediate risk or jeopardize the functioning of the preserve/wetland and overall stormwater management system.”

A separate request for pricing has been added to the proposal form for the “one-time” exotic vegetation removal/herbicide treatment. Please also provide a price for the quarterly site inspections and report of the preserve/wetland conditions.

Please contact Ed Maro, Greyhawk Landing CDD Field Manager at 941-228-6084 or via e-mail at fieldmanager@greyhawkcdd.org if you have any questions regarding this notice.

Sincerely,



Scott Brizendine
District Manager
Greyhawk Landing CDD

GreyHawk Landing CDD Aquatic Services Proposal

Name of Company: _____

Address of Company: _____

Contact Name: _____

Phone Number: _____

Email Address: _____

Web Site (if available): _____

- Cost to perform Aquatic Maintenance Services:
 - Lake/Pond Maintenance: \$_____/annually.
 - Preserve/Wetland Management:\$_____/annually.
 - One-time wetland exotic vegetation treatment/removal (if necessary) \$_____.
 - All proposals should exclude tax
 - Any terms, conditions or caveats should be submitted on single separate sheet
- Number of Years your company has provided this type of service: _____
- Please list current communities for which your company currently or has recently provided similar service along with a name and contact information for your point of contact at that community:
 1. _____
 2. _____
 3. _____

Note: Use additional sheet if more information is to be provided

- Submit a sample copy of your weekly/monthly report provided to other communities you manage.

Signature of Authorized Representative

Printed Name of Authorized Representative

Date Signed

ORIGINAL RFP PACKAGE

GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 Camden Field Parkway · TAMPA, FLORIDA 33578

December 30, 2020

Aquatic Service Provider:

GreyHawk Landing Community Development District is in search of a Vendor capable of providing lake/pond/wetland management services. If interested, please provide a proposal to perform the contracted aquatic services described below for **GreyHawk Landing CDD** located in Bradenton, Florida with the pool and fitness center having an address of 12350 Mulberry Avenue, Bradenton, FL 34212.

Exhibit A is a Scope of Work for Aquatic Services.

Exhibit B is a map of the service areas for GreyHawk Landing CDD.

Exhibit C is the form for you to use to provide your proposal.

We request that your proposals be returned to GreyHawk Landing CDD, attention Gary Moore, at 9428 Camden Field Parkway, Riverview, FL 33578 or emailed to gmoore@rizzetta.com, no later than 12:00 noon, Friday, January 15, 2021. We request, in addition to completing Exhibit C, please attach a sample of weekly/monthly reports provided to other communities you manage.

Please note, we are only requesting one copy of your proposal form along with sample weekly/monthly report. After proposals are reviewed, the results will be presented to the Board of Supervisors for their selection. The intent is that these proposals will be considered at the January 28, 2021 Board of Supervisors meeting to be held at 6:00 p.m. at the GreyHawk Landing Clubhouse, 12350 Mulberry Avenue Bradenton, FL 34212. These meetings are open to the public and anyone providing a proposal are encouraged to attend to answer any questions the Board may have.

The Board will be selecting a service provider from the pool of proposals received. The selected service provider will be contacted and preparations made to execute the required contract documentation with an anticipated start date of March 1, 2021.

Please contact Ed Maro, GreyHawk Landing CDD Field Manager at (941) 228-6084 or email FieldManager@greyhawkcdd.org if you have questions regarding this proposal request.

Kind regards,

Gary S. Moore
District Manager
(813) 533-2932
gmoore@rizzetta.com

GreyHawk Landing CDD Aquatic Services Scope of Work

1. Work Location.
 - a. The work specified in this agreement consists of furnishing all labor, supervision, equipment, supplies, tools, materials, services, and all other necessary incidentals required to perform the work as described, based on the locations set forth in Exhibit B Map (Lakes/Ponds/Preserve/Wetlands). The work area is in the GreyHawk Landing Community Development District ("District")
2. Lake/Pond Aquatic Maintenance.
 - a. The contractor shall maintain all lakes/ponds, either by chemical or physical means, associated with the contract in a condition where they are clear of any exotic and/or nuisance species of aquatic plant, algae, weeds or any other type of unsightly and/or harmful substances, including, but not limited to, water hyacinths, cattails, broadleaf weeds and grasses, torpedo grass, hydrilla and other noxious or invasive weeds, including bottom rooted aquatic weeds that are unsightly or may impede the flow of water in the lakes, ponds and flow ways.
 - b. Aquatic weeds shall not occupy more than 1 % of any lake/pond at any one time. All nuisance, exotic or non-beneficial lake bank grasses and weeds will be controlled from the water body's control elevation into the water body at all times, including during the dry season when the water level may recede.
 - c. Maintain all weirs/outfalls free from obstructions and vegetation growth.
 - d. The Contractor shall remove all nuisance and exotic vegetation from littoral zones, while maintaining and allowing beneficial and attractive plant species to develop. The District Manager or his designated representative reserves the right to determine which littoral zone vegetation should remain.
 - e. **The Contractor shall schedule applications and site visits in accordance with the provisions of these specifications. Applications shall be scheduled a minimum of once per month during the dry season and twice per month during the wet season. The Contractor shall schedule a field visit every Wednesday, or such other day as determined by the District Manager or his designated representative in their sole discretion, to review the condition of the District Lakes and Waterway.**
 - f. The contractor will prepare a monthly report to be submitted to the District Manager. The report shall list at a minimum, a complete list of each lake or waterway, any aquatic materials, algae, trash, unsightly and/or harmful substances, etc., observed and the corrective action to be taken and the date the corrective action is scheduled. The District Manager or his designated representative will attend the scheduled site visits at his or her discretion to review the condition of the lakes/ponds, at which time the District Manager or his designated representative may, at his discretion, provide further direction to Contractor regarding maintenance of the lakes and waterways.
 - g. The Contractor shall also be available to address any issues related to aquatic maintenance that occur between regular applications and site visits. The Contractor shall be available 24 hours per day, 7 days a week, and shall respond within 8 hours of receiving notification from the District Manager or his designated representative of any situation

h. The District reserves the right to require Contractor to perform additional applications, or to remove material manually as the District Manager or his designated representative deem necessary to maintain an acceptable level of service.

- a. The contractor shall maintain all wetland areas and their surrounding upland buffers associated with the project in a condition where they are free of any exotic and/or nuisance plants, weeds or any other type of unsightly and/or harmful vegetation as defined on the latest Florida Exotic Pest Plant Council's list of Category I or II invasive and exotic species. The requirements for the removal and maintenance of exotic and nuisance species will be as required by the Southwest Florida Water Management District, Manatee County and any other governmental/regulatory agency with jurisdiction over the projects wetlands.
- b. The contractor may utilize any combination of manual removal and chemical/herbicide applications. No mechanical removal of any kind will be allowed within wetlands and preserve areas. All exotic and/or nuisance plants taller than 4 feet in height, with the exception of cattails, will be cut at the base and/or at water level and stump-treated with an approved herbicide. The cut plant material will then be reduced into 3 feet sections and stacked in a manner where the overall height is not greater than 2 feet in height and is not visible from the perimeter of the preserve. The "poodle" cut method shall be used for areas where exotic and/or nuisance vines have become established within the canopy of native vegetation. A minimum of 4 feet shall be removed and properly stacked within the preserve. All chemical/herbicide applications shall be applied with a dye-laced herbicide in accordance with the manufacturer's recommendations.
- c. **The Contractor shall schedule applications and site visits in accordance with the provisions of these specifications. Applications shall be scheduled within three working days following inspections on the first Monday in the month of March, June, September, and December at minimum. The Contractor shall schedule additional field visits as required to properly maintain the preserves/wetlands as describe in the Scope of Work.**
- d. The District reserves the right to require Contractor to perform additional applications, or to remove material manually as the District Manager or his designated representative deem necessary to maintain an acceptable level of service.

- a. The Contractor shall be responsible for removal and disposal of any litter and debris within the wetlands and lakes that are part of this project. At no time should the contractor remove any fallen trees or limbs or other plant material from wetlands other than that described above.

GreyHawk Landing CDD Aquatic Services Scope of Work

5. Extra Work.
 - a. The Contractor may do extra Work not specified herein that may be requested by the District Manager or his designated representative. For the Work, the Contractor shall prepare a written estimate that upon approval, should be used as a work authorization. The written estimate shall have been approved by the Chairman, District Manager or an authorized representative and mutually agreed upon by the Contractor.
6. Hurricane/Disaster Recovery.
 - a. As the aquatics contractor for the District, the Contractor is expected to provide priority service to the District in the event of a hurricane or other event that has resulted in waterway flow obstruction or damage that could lead to flooding or other unwanted aquatic events. The recovery effort would be considered "Extra Work" and would be coordinated through the District Manager or other designated District Representative.

GreyHawk Landing CDD Aquatic Services Proposal

Name of Company: _____

Address of Company: _____

Contact Name: _____

Phone Number: _____

Email Address: _____

Web Site (if available): _____

- Total amount to perform Aquatic Services Scope of Work: \$ _____
 - All proposals should exclude tax
 - Any terms, conditions or caveats should be submitted on single separate sheet
- Number of Years your company has provided this type of service: _____
- Please list current communities for which your company currently or has recently provided similar service along with a name and contact information for your point of contact at that community:

1. _____
2. _____
3. _____

Note: Use additional sheet if more information is to be provided

- Submit a sample copy of your weekly/monthly report provided to other communities you manage.

Signature of Authorized Representative

Printed Name of Authorized Representative

Date Signed

REVISED PRICING SUMMARY

GreyHawk Landing CDD
Aquatic Services
Request For Proposals
Summary

AQUATIC SERVICES RFP SUMMARY				
PROPOSER	POND MAINTENANCE	WETLAND MANAGEMENT	EXOTIC REMOVAL	TOTALS
AQUAGENIX	\$54,984.00	\$15,000.00	*	\$69,984.00
CROSSCREEK ENVIRONMENTAL	\$46,800.00	\$11,600.00	\$5,800.00	\$64,200.00
RICK RICHARDS	\$40,500.00	\$38,000.00	\$45,000.00	\$123,500.00
SOLITUDE	\$53,936.00	\$69,432.00	\$270,000.00**	\$393,368.00
FY 2021 BUDGET	\$56,000.00	\$12,400.00	\$0.00	\$68,400.00
<div>* Aquagenix priced the manual removal of exotic vegetation at \$1,495/day.</div> <div>** Solitude provided a daily manual removal of exotic vegetation at \$1,430/day</div> <div>NOTE: Current budget for wetland monitoring is for 4 wetlands only.</div>				

GreyHawk Landing CDD Aquatic Services ProposalName of Company: DBI T/A AquagenixAddress of Company: 2147 Porter Lake Drive Sarasota FL. 34240Contact Name: Louis San LorenzoPhone Number: (941) 371-8081Email Address: louis.sanlorenzo@dbisevices.comWeb Site (if available): WWW.aquagenixaquatics.com

- Cost to perform Aquatic Maintenance Services:
 - Lake/Pond Maintenance: \$ 54,984.00 /annually.
 - Preserve/Wetland Management: \$ 15,000.00 /annually.
 - One-time wetland exotic vegetation treatment/removal (if necessary) \$* .
* 3 man crew with truck, chipper, small tools and herbicide 1495.00 per day (8 hour day).
 - All proposals should exclude tax
 - Any terms, conditions or caveats should be submitted on single separate sheet
- Number of Years your company has provided this type of service:
- Please list current communities for which your company currently or has recently provided similar service along with a name and contact information for your point of contact at that community:
 1. Rivendale HOA Larry Dobias (330) 417-5593 Dobiasle@gmail.com
 2. Tara Golf and Country Club Tony Greising (941) 756-7775 tara.gm@taragcc.com
 3. Tara CDD Darby Conner (941)739-8902 darbyconnor@gmail.com

Note: Use additional sheet if more information is to be provided

- Submit a sample copy of your weekly/monthly report provided to other communities you manage.


Signature of Authorized RepresentativeLOUIS SAN LORENZO
Printed Name of Authorized Representative2/19/2021
Date Signed

GreyHawk Landing CDD Aquatic Services Proposal

Name of Company: Crosscreek Environmental, Inc.

Address of Company: 111 Palm View Rd., Palmetto, FL 34221

Contact Name: Derek Wagner

Phone Number: 941-479-7811

Email Address: derek@crosscreekenv.com

Web Site (if available): www.crosscreekenvironmental.com

- Cost to perform Aquatic Maintenance Services:
 - Lake/Pond Maintenance: \$ 46,800.00 /annually.
 - Preserve/Wetland Management: \$ 11,600.00 /annually.
 - One-time wetland exotic vegetation treatment/removal (if necessary) \$ 5,800.00 .
 - All proposals should exclude tax
 - Any terms, conditions or caveats should be submitted on single separate sheet
- Number of Years your company has provided this type of service: 15 years

- Please list current communities for which your company currently or has recently provided similar service along with a name and contact information for your point of contact at that community:

1.	Prestancia HOA	Clive Burnett	941-927-1946
2.	Arbor Greene	Jason Von Merveldt	407-234-8866
3.	Longwood Run	Bill Ashby	941-302-5474

Note: Use additional sheet if more information is to be provided

- Submit a sample copy of your weekly/monthly report provided to other communities you manage.



Signature of Authorized Representative

Carlton Campbell

Printed Name of Authorized Representative

2/23/21

Date Signed



Date:	02/05/2021
Time:	09:30:00 AM

CUSTOMER TREATMENT REPORT
 941479-7811 • Fax 941 479-7812
 www.crosscreekenv.com

Customer	Technician:
Arbor Greene	Max Gingles

SITE IDENTIFICATION NUMBERS

	P 2 1 0	P 2 0 5	S 8 8	P 2 1 5	P 1 7 0	P 1 9 0	P 1 8 0	C h p 1	P 2 0 0	P 7 0	S 1 2 9	P 9 0	P 8 0	S 9 7						
Waterway Treatment																				
Algae								x	x					x						
Submersed Weeds		x						x	x											
Grasses & Brush			x		x			x						x						
Floating Weeds																				
Mosquito Larvacide																				
Blue Dye																				
Restriction (# days)																				
Inspection	x			x		x	x			x	x	x	x							

Additional Comments

Photos (1)

Photo



Additional Services:

Shoreline Restoration
 Erosion Control
 Lake Maintenance
 Invasive Removal
 Florida Native Plantings
 Wetland Management

Email

annette.alfonso@arborgreene.com; jasonv@arborgreene.com

Office Email

admin@crosscreekenv.com

Powered by www.doForms.com


GreyHawk Landing CDD Aquatic Services Proposal

Name of Company: Rick Richards Inc
 Address of Company: 24605 53rd Av East Myakka City FL 34251
 Contact Name: Richard King
 Phone Number: 941-915-1246 Office - 941-322-2375
 Email Address: rrinc@mailmt.com
 Web Site (if available): www.RickRichardsInc.com / www.AquaticManagementServices.com

- Cost to perform Aquatic Maintenance Services:
 - Lake/Pond Maintenance: \$ 40,500.00 annually.
 - Preserve/Wetland Management: \$ 38,000.00 annually.
 - One-time wetland exotic vegetation treatment/removal (if necessary) \$ 45,000.00
 - All proposals should exclude tax
 - Any terms, conditions or caveats should be submitted on single separate sheet
- Number of Years your company has provided this type of service: 30
- Please list current communities for which your company currently or has recently provided similar service along with a name and contact information for your point of contact at that community:
 1. Forest Creek Keith Summerford 941-362-6311
 2. Celery Fields Tom Medel 941-650-2801
 3. Sarasota County Jill Dellano 941-861-0951

Note: Use additional sheet if more information is to be provided

- Submit a sample copy of your weekly/monthly report provided to other communities you manage.


 Signature of Authorized Representative

Charles Richards
 Printed Name of Authorized Representative

2/19/21
 Date Signed



RICK RICHARDS INC.
24605 53RD AV. EAST
MYAKKA CITY, FL. 34251

TELEPHONE: 941-322-2375
rrinc@mailmt.com
www.rickrichardsinc.com

PROPOSAL

February 19, 2021

TO: Scott Brizendine/ Ed Maro
PROJECT: Greyhawk Landing CDD
Addendum

Per revised scope date 2/16/21

- Section 3.a and 3.b are specific to one time (1X) not annual – no change on bid form.
“Manual or herbicide **REMOVAL** (added) Removal changes scope from cut & stack as described in original scope to haul away & dispose. For this additional work add \$15,000.00 to the 1x Treatment / Removal Price.
- Preserve / Wetland Management Annual -This item is priced based on the 1x Wetland Exotic vegetation treatment being performed.

RICK RICHARDS INC
AUTHORIZED SIGNATURE: Rick Richards

DATE February 19, 2021

GreyHawk Landing CDD Aquatic Services Proposal

Name of Company: Solitude Lake Management, LLC

Address of Company: 1320 Brookwood Drive, Suite H, Little Rock, AR 72202

Contact Name: Liz Rocque

Phone Number: (888) 480 5253

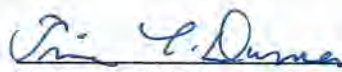
Email Address: liz.rocque@solitudelake.com

Web Site (if available): www.solitudelakemanagement.com

- Cost to perform Aquatic Maintenance Services:
 - Lake/Pond Maintenance: \$53,936.00 /annually.
 - Preserve/Wetland Management: \$69,432.00 /annually.
 - One-time wetland exotic vegetation treatment/removal (if necessary) \$270,000.00.
Removal can be done at a daily rate of \$1,430.00
 - All proposals should exclude tax
 - Any terms, conditions or caveats should be submitted on single separate sheet
- Number of Years your company has provided this type of service: 22 Years
- Please list current communities for which your company currently or has recently provided similar service along with a name and contact information for your point of contact at that community:
 1. References attached
 2. _____
 3. _____

Note: Use additional sheet if more information is to be provided

- Submit a sample copy of your weekly/monthly report provided to other communities you manage.



Signature of Authorized Representative

Trina L. Duncan, Business Manager

Printed Name of Authorized Representative

02/19/2021

Date Signed

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Greyhawk Landing Community Development District was held on **Thursday, January 28, 2021 at 6:00 p.m.** at the Greyhawk Landing Clubhouse, located at 12350 Mulberry Avenue, Bradenton, FL 34212.

Present and constituting a quorum:

Jim Hengel	Board Supervisor, Chair
Mark Bush	Board Supervisor, Vice Chair
Cheri Ady	Board Supervisor, Assistant Secretary
Scott Jacuk	Board Supervisor, Assistant Secretary
Greg Perra	Board Supervisor, Assistant Secretary

Also present were:

Scott Brizendine	Interim District Manager, Rizzetta & Company, Inc.
Andy Cohen	District Counsel, Persson Cohen & Mooney
Rick Schappacher	District Engineer, Schappacher Engineering
Ed Maro	Field Manager
Carleen FerroNyalka	Asst. Field Manager
Alex Johnson	Representative, Solitude Lake Management
Miguel Mares	Representative, LMP
Sara Zare	Representative, MBS Capital Markets
Rod Bettini	Representative, Public Trust Advisors

Audience

FIRST ORDER OF BUSINESS**Call to Order**

Mr. Brizendine called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS**Audience Comments**

POA President reminded everyone that golf carts are not permitted in the neighborhood. Mr. Cohen opined that the streets are CDD owned and could designate them for golf carts but has not done so. Mr. Hengel explained the difference between golf carts and LSVs (Low Speed Vehicles).

An audience member gave an update on the Cox Chevrolet lawsuit. The audience member is waiting for a hearing with the judge.

An audience member made a comment about ants in the common areas.

THIRD ORDER OF BUSINESS

**Discussion of Potential Refunding
of the Series 2011 Bonds**

Ms. Sara Zare reviewed the refunding options with the Board. The Board asked several questions and a discussion ensued regarding the term sheets of a few banks.

Mr. Bush made a motion to accept BBVA's term sheet. The motion failed due to lack of a second.

Mr. Hengel motioned to accept Bank of Tampa's term sheet with changes to the due date for providing the financial audit to coincide with state statute, removal of indemnification language and the insurance requirement. Ms. Zare will go back to the bank with the changes and informed the Board that the term sheet will need to be signed by February 15, 2021 if the bank agrees to the changes.

On a Motion by Mr. Hengel, seconded by Mr. Perra, with all in favor, the Board of Supervisors accepted the Bank of Tampa's term sheets with changes, for the Greyhawk Landing Community Development District.

Mr. Brizendine introduced Mr. Bettini to assist in the discussion on investment options for the CD which recently matured. Mr. Bettini reviewed the options available to the Board per the restrictions of state law and the District's investment policy. Mr. Bettini provided details on a local government investment pool in which his firm serves as the financial advisor, FLCLASS. After discussion, the Board authorized Ms. Ady to serve as the board liaison to open an account with FLCLASS and invest the \$180,000 of the District's Series 2013 Debt Service Reserve.

On a Motion by Mr. Jacuk, seconded by Ms. Ady, with all in favor, the Board authorized Ms. Ady to work with staff and Public Trust Advisors to open an account with FLCLASS and invest \$180,000, for the Greyhawk Landing Community Development District.

FOURTH ORDER OF BUSINESS

**Aquatics Report – Solitude Lake
Management**

Mr. Johnson presented the Aquatics Report. A general discussion ensued.

Mr. Jacuk commented that Pond 8 looks like an oil slick.

Mr. Bush asked Mr. Johnson how many days a week is Solitude on site. Mr. Johnson advised that Solitude has scheduled 2 days per week for onsite visits.

Mr. Cohen reminded the Board that one contract for the ponds expires at the end of

February, as well as one for the preserve areas.

Mr. Bush advised Solitude that there are 30 days for the company to clean up the issues in some of the ponds.

FIFTH ORDER OF BUSINESS

Field Manager Update

Mr. Maro presented the Field Manager Report. Mr. Maro reported that the signs are complete, the gate has been repaired, the back gates are being remodeled, the flowers have been replaced, and updated the Board on irrigation repairs.

SIXTH ORDER OF BUSINESS

Landscape Maintenance Update

Mr. Mares reported that every Friday the streets will be blown for the leaves. Mr. Mares informed that the ant hills are growing because mowing has been cut back due to the cold and non-growth of the grass.

Mr. Jacuk asked when the trees are scheduled to be trimmed on Greyhawk Blvd, Mr. Mares advised that trimming will be on an as-needed basis.

SEVENTH ORDER OF BUSINESS

District Engineer

Mr. Schappacher presented the District Engineer update. A general discussion ensued:

Mr. Schappacher explained the SWFMD matching program of 50% up to \$20,000.00 for the reclaim water line repairs. The low bid that came in was less than \$20,000.00. Mr. Schappacher will work with staff to submit the paperwork to SWFWMD. The District will be responsible to pay half of the cost.

Mr. Schappacher informed the Board that the nature trail repair is ongoing and that the vendor will do the work next week.

Mr. Schappacher reported that Pond Bank 23 repair is scheduled for next week.

Mr. Schappacher advised that he is waiting for bids on vegetation removal.

EIGHTH ORDER OF BUSINESS

District Counsel

Mr. Cohen stated that his list was already covered.

Mr. Bush voiced concern to Mr. Cohen with regard to liability of the District with golf cart use on the roads of the community. Mr. Cohen advised that the District does not have police powers. The District policy is no golf carts, and off-duty patrols can cite.

NINTH ORDER OF BUSINESS

District Manager

Mr. Brizendine announced the next regular meeting will be held on Thursday, February 25, 2021 at 6:00 p.m.

Mr. Brizendine presented his Action Item List for the Board. Ms. Ady asked a question about the gates. Mr. Maro stated that he is working on it.

The Board asked a question about walkways. Should a card reader be added? A discussion ensued. No decision was made.

The Board asked that the roundabout be power washed.

Mr. Brizendine provided a financial status update for the first quarter of operations.

The Board requested that the financial statements to be included in agendas.

TENTH ORDER OF BUSINESS

**Consideration of Minutes of Board
of Supervisors' Meeting held
December 17, 2020**

Mr. Brizendine presented the minutes of the Board of Supervisors' meeting held on December 17, 2020 to the Board for consideration.

On a Motion by Mr. Perra, seconded by Ms. Ady, with all in favor, the Board of Supervisors approved the December 17, 2020 meeting minutes, for the Greyhawk Landing Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Operations &
Maintenance Expenditures for
December 2020**

Mr. Brizendine presented the Operations and Maintenance Expenditures for November 2020 to the Board for ratification.

On a Motion by Ms. Ady, seconded by Mr. Hengel, with all in favor, the Board of Supervisors approved to ratify the payment of the invoices in the Operations & Maintenance Expenditures for December 2020 in the amount of \$153,163.40, for the Greyhawk Landing Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Aquatics Services
RFP**

Mr. Hengel asked if the Board had received a copy of the RFP that went out. Mr. Hengel doesn't feel that the RFP was correct because of discrepancies in pricing. The Board wants proposals at the next meeting.

The Board has tabled the Aquatics Services RFP.

THIRTEENTH ORDER OF BUSINESS

Consideration of Provista Sod Proposals

The Board reviewed the two proposals received for Provista Sod installation. Mr. Hengel reviewed the proposals and informed the Board he talked with Gulf Coast Grass about only doing 1/3 of the work now and Gulf Coast Grass said they could.

On a Motion by Mr. Hengel, seconded by Mr. Jacuk, with all in favor, the Board of Supervisors approved Gulf Coast Grass proposal, with only 1/3 of the work to be done now, for the GreyHawk Landing Community Development District.

FOURTEENTH ORDER OF BUSINESS

Consideration of Placing Bollards at Strategic Access Points

Mr. Jacuk suggested placing bollards at certain locations to limit golf cart traffic.

Mr. Jacuk will work with Mr. Maro to find locations and a cost to be brought back for the February meeting.

FIFTEENTH ORDER OF BUSINESS

Consideration of Requesting Proposals for Bar Code Style System for Entrances

Mr. Jacuk suggested the Board to consider barcodes for vehicular traffic instead of using the remotes. The Board asked to get pricing and bring back for the March meeting. Mr. Jacuk volunteered to work on this.

SIXTEENTH ORDER OF BUSINESS

Review of MCSO Off-Duty Patrol Reports

The Board reviewed the MCSO Off-Duty Patrol Reports.

SEVENTEENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Hengel discussed the Rizzetta contract and concern with the turnover of District Managers. Mr. Brizendine committed to the Board that he will work on the District until a new experienced manager is assigned. Mr. Hengel informed the Board that two management companies have contact him this week. Mr. Hengel asked the Board for permission to talk to them and the Board agreed.

GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT

January 28, 2021 Minutes of Meeting

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EIGHTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Ady, seconded by Mr. Perra, with all in favor, the Board of Supervisors approved to adjourn the meeting at 8:14 p.m., for the GreyHawk Landing Community Development District.

Asst. Secretary

Chair / Vice Chair

GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures January 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2021 through January 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$124,056.20**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Greyhawk Landing Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
A-NIKS LLC	009867	54555	Refill Service 1/21	\$ 277.50
ADP Easypay	PR ppe 011021	PR ppe 011021	Payroll PPE 01/10/21 PD 01/15/21	\$ 5,080.83
ADP Easypay	PR Fees 122720	PR Fees 122720	Payroll fees ppe 122720	\$ 116.95
ADP Easypay	PR Fees 011021	PR Fees 011021	Payroll fees ppe 011021	\$ 116.95
ADP Easypay	YE 2020	YE 2020	ADP Year End Fee 2020	\$ 85.75
ADP Easypay	PR ppe 012421	PR ppe 012421	Payroll PPE 01/24/21 PD 01/28/21	\$ 5,080.83
Bright House Networks, LLC	009854	0036325323-01 1/21	700 Greyhawk Blvd - Gym 1/21	\$ 17.16
Bright House Networks, LLC	009892	046658101011621	1400 Greyhawk Blvd 01/21	\$ 107.63
Bright House Networks, LLC	009893	046658101121620	1400 Greyhawk Blvd 12/20	\$ 106.82
Bright House Networks, LLC	009854	046721701123120	Guardhouse Internet 01/21	\$ 92.95
Bright House Networks, LLC	009894	072388301011621 01/21	700 Greyhawk Blvd 01/21	\$ 208.25
Bright House Networks, LLC	009895	072388301121620 12/20	700 Greyhawk Blvd 12/20	\$ 206.66

Greyhawk Landing Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Fitness Logic, Inc.	009847	99079	Monthly Maintenance and Cleaning 12/20	\$ 125.00
Florida Power & Light Company	009869	FPL Electric Summary 01/21	FPL Electric Summary Bill 01/21	\$ 4,252.23
Florida Power & Light Company	009842	FPL Electric Summary 12/20	FPL Electric Summary Bill 12/20	\$ 3,715.47
Florida Power & Light Company	009870	FPL Summary #2 12/20	FPL Electric Summary #2 Bill 12/20	\$ 2,797.72
Florida Department of Revenue	009865	Sales Tax 12/20	Sales & Use Tax 12/20	\$ 15.73
Frontier Florida LLC	009857	062013-5 01/21	Frontier Services 01/21	\$ 391.38
Frontier Florida LLC	009857	062013-5 12/20	Frontier Services 12/20	\$ 376.73
Frontier Florida LLC	009857	941-708-3290-042407-5 1/21	Frontier Services 1/21	\$ 68.23
Frontier Florida LLC	009871	941-745-5603-070120-5	Frontier Services 01/21	\$ 72.26
Frontier Florida LLC	009848	941-750-9046-070120-5 01/20	Frontier Services 01/20	\$ 121.22
Gary W Curry, Inc.	009862	59841	Repairs 12/20	\$ 1,450.00
Gorilla Kleen, LLC	009849	21671	Rec Center Sidewalk Cleaning 12/20	\$ 1,395.00

Greyhawk Landing Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Gorilla Kleen, LLC	009872	21925	Guardhouse Cleaning 01/21	\$ 375.00
Gregory Perra	009874	GP121720	Board of Supervisors Meeting 12/20	\$ 200.00
Greyhawk Landing CDD	CD1449	CD1449	Debit Card Replenishment	\$ 1,845.69
Kimal Lumber	009883	012221 Kimal	Material for Bridge Project 01/21	\$ 3,848.50
Landscape Maintenance	009885	157041	Monthly Landscape Maintenance 01/21	\$ 26,049.33
Landscape Maintenance	009858	157303	Fertilizer 12/20	\$ 850.00
Landscape Maintenance	009858	157304	Pest Control 12/20	\$ 290.00
Manatee County Utilities Department	009843	MCUD Summary 12/20	Garbage/Utility Services 12/20	\$ 936.40
Mark E Bush	009868	MB121720	Board of Supervisors Meeting 12/20	\$ 200.00
Matthew J Facciolla	009859	4211 12/20	Painting and presure washing 12/20-Final	\$ 8,835.00
Matthew J Facciolla	009886	4212	Gatehouse Service 01/21	\$ 1,050.00
Mr. Virtue LLC	009866	011321	Rocks and Stones - Bridge Project 01/21	\$ 350.00

Greyhawk Landing Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Nostalgic Lampposts & Mailboxes Plus, Inc.	009873	8314	Service Call 12/20	\$ 551.45
Nostalgic Lampposts & Mailboxes Plus, Inc.	009873	8326	Service Call 12/20	\$ 448.65
Nostalgic Lampposts & Mailboxes Plus, Inc.	009873	8327	Service Call 12/20	\$ 2,047.50
Nostalgic Lampposts & Mailboxes Plus, Inc.	009887	8356	Street Lights Maintenance 01/21	\$ 1,400.00
Persson, Cohen & Mooney, P.A.	009860	72	General/Monthly Legal Services 12/20	\$ 1,354.50
Pools by Lowell, Inc.	009861	221590	Service Call 12/20	\$ 45.96
Pools by Lowell, Inc.	009861	221591	Service Call 12/20	\$ 22.08
Pools by Lowell, Inc.	009888	222418	Rec Pool Service 1/21	\$ 2,100.00
Pools by Lowell, Inc.	009888	222419	Clubhouse Pool Service 1/21	\$ 1,500.00
Pools by Lowell, Inc.	009875	222684	Pool Repairs 01/21	\$ 64.96
Pools by Lowell, Inc.	009888	222790	Pool Repairs 01/21	\$ 103.00
Pools by Lowell, Inc.	009888	222867	Pool Repairs 01/21	\$ 45.05

Greyhawk Landing Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rex Cowden	009882	012221 Cowden	Reimbursement for Bridge Project Material 01/21	\$ 101.54
Rizzetta & Company, Inc.	009850	INV0000055523	District Management Fees 01/21	\$ 4,166.00
Rizzetta & Company, Inc.	009876	INV0000055633	Annual Dissemination Services 20/21	\$ 2,000.00
Rizzetta Technology Services, LLC	009851	INV0000006753	Email & Website Hosting Services 01/21	\$ 205.00
Robert Scott Jacuk	009877	SJ121720	Board of Supervisors Meeting 12/20	\$ 200.00
Schappacher Engineering, LLC	009878	1782	Engineering Services 12/20	\$ 892.50
Securt Holdings LLC	009846	28603111820	Service Call 11/20	\$ 161.25
Securt Holdings LLC	009846	28682112420	Service Call 10/20	\$ 676.79
Securt Holdings LLC	009855	30951123020	Service Call 12/20	\$ 148.62
Securt Holdings LLC	009884	31000010821	Service Call 01/21	\$ 410.25
Solitude Lake Management LLC	009879	PI-A00503984	Lake & Pond Management 11/20	\$ 4,494.66
Special Markets Insurance	009852	SMIC	Volunteer Coverage FY 20/21	\$ 420.00

Greyhawk Landing Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
State Alarm Inc.	009880	207815	Monthly Alarm Monitoring Service 02/21	\$ 151.00
State Alarm Inc.	009880	207816	Fire Alarm Monitoring GHW 02/21	\$ 25.00
State Alarm Inc.	009880	207817	Monthly Alarm Monitoring Service 02/21	\$ 23.00
State Alarm Inc.	009889	208439	Service Call - Clubhouse - 01/21	\$ 641.56
Suncoast Landscape, Inc.	009890	31	Tree Installs 1/21	\$ 1,100.00
TECO-Peoples Gas	009881	211012697549 12/20	12350 Mulberry Ave 12/20	\$ 15.10
Terry's Tree Service of S.W. FL, LLC	009863	13166	Tree Removal 12/20	\$ 2,250.00
TFR Cleaning Services Inc.	009891	64471	Janitorial Services 1/21	\$ 759.00
Universal Protection Service, LLC	009864	10832085	Security 11/27/20-12/31/20	\$ 24,381.39
Verizon Wireless	009844	9869659105	Telephone Services 12/20	<u>\$ 41.22</u>
Report Total				<u>\$ 124,056.20</u>

Gorilla Kleen LLC
P.O. Box 25427
Sarasota, FL 34277



Estimate

Date	Invoice #
	17269

Billing Inquiries (941) 952-1000

Bill To

Greyhawk Landing CDD
3434 Coldwell Ave, Suite 200
Tampa, FL 33614

Service Location

Greyhawk Landing
700 Greyhawk Blvd
Bradenton, FL 34212

Quantity	Description	Price	Amount
	Community - Curbs and Miami gutters cleaned along Greyhawk Blvd and Mulberry Ave. This includes the landscaped islands at both entrances, around the guard house, plus all the curbs and gutters at the neighborhood entrances along Greyhawk Blvd. (Marked in Dark Blue on the attached maps)	6,795.00	6,795.00
	Community Sidewalks - Common areas cleaned along Greyhawk Blvd and Mulberry Ave plus at the neighborhood entrances along Greyhawk Blvd up to the first driveway. (Marked in Red on the attached maps)	7,495.00	7,495.00
	Paver Brick Cleaned - at the Greyhawk Blvd roundabout.	475.00	475.00
	We can use water from the neighborhood Fire Hydrants as we have a Manatee County water meter.		
	One time discount	-700.00	-700.00
	This quote does not include the concrete nature Sidewalk or Clubhouse area sidewalks and curbs.		
	*		
	We will request a down payment of \$3,000.00 at the time of scheduling.		

Payment Terms: Net 15 days from date of service.
Progress payments may be required on large volume jobs.

DISCOUNT	\$700.00
SUBTOTAL	
TAX	
TOTAL	\$14,065.00
PAYMENTS	\$0.00
BALANCE	\$14,065.00

Thank you for your business

ESTIMATE



Jim Hengel
GreyHawk Landing
Bradenton, Florida 34212

Pristine protection services

13556 Old Creek Ct
Parrish, Florida 34219
Phone: (941) 803-7644
Email: pristineprotectionservices@gmail.com
Web: pristineprotectionservices.com

Estimate # 003327
Date 02/04/2021

Description	Total
Pressure Washing	\$12,000.00
From back gate to front gate, all sidewalks and street gutters, roundabouts and paver areas around roundabouts. Also pressure treat from where mulberry meets greyhawk blvd, all the way up past mulberry clubhouse to end of block including all sidewalks, roundabouts, street gutters. Start end of feb/first week of march. 2.5-3 week completion time. 1/3 due upon job acceptance/agreement. \$4,000 to cover materials.	

Subtotal	\$12,000.00
Total	\$12,000.00